

BOARD OF COUNTY COMMISSIONER'S MINUTES

January 18, 2011

The regularly scheduled meeting of the Board of County Commissioners was called to order this 18th day of January, 2011, in meeting room 200 of the Cleveland County Office Building by Chairman Rusty Sullivan. Tammy Howard, County Clerk/Secretary, called roll and those present were:

Rusty Sullivan, Chairman
George Skinner, Vice-Chairman
Rod Cleveland, Member
Tammy Howard, Secretary

Others present were: David Batton, Assistant District Attorney, Sarita Scott, Melinda Duke, Brenda Wakeman, Denise Ellison, David Tinsley, James Tyree, Peggy Laizure, Susan Moffatt, Bryan Jenkins, Trace Bailey, Casey Kearns and G. Davis.

Rod Cleveland moved, seconded by Rusty Sullivan, to approve the minutes of the Regular Meeting of January 10, 2011.

The vote was: Rusty Sullivan, yes; George Skinner, abstained; Rod Cleveland; yes.
Motion Carried.

Upon the request of Brenda Wakeman, Rusty Sullivan moved, seconded by George Skinner, to accept the bids and to table the awarding and/or rejecting of County Bid #HWY-1488 – Non-Encumbered Contract for Road Oils, Emulsions and Sealants for the County Commissioners. The bid term will be from February 5, 2011 thru May 4, 2011.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland; yes.
Motion Carried.

The bidders, each with properly executed non-collusion affidavits are listed on the following page:

Rod Cleveland moved, seconded by George Skinner, to approve the minutes of Special Meeting of December 22, 2010.

The vote was: George Skinner, yes; Rod Cleveland; yes; Rusty Sullivan, yes.

Motion Carried.

Rod Cleveland moved, seconded by George Skinner, to approve the agreement between M. Rock Richardson LPC, PC and the Cleveland County Sheriff’s Office for women’s jail diversion and job placement program commencing December 1, 2010 through September 30, 2011 for \$1,000.00 per month.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.

Motion Carried.

Rusty Sullivan moved, seconded by George Skinner, to approve the Agreement between the Cleveland County Sheriff’s Office and Jennifer Walker to provide services for the Second Chance Act Project. The Agreement will be in effect January 1, 2011 through September 30, 2011 for the amount of \$20,000.00.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland; yes.

Motion Carried.

Rod Cleveland moved, seconded by George Skinner, to approve the Agreement between the Cleveland County Sheriff’s Office and Jennifer Dell, MSW, to serve as the evaluation assistant for the Second Chance Act Project. The Agreement will be in effect January 1, 2011 through September 30, 2011 for the amount of \$2,000.00 per month.

The vote was: George Skinner, yes; Rod Cleveland; yes; Rusty Sullivan, yes.

Motion Carried.

Rod Cleveland moved, seconded by George Skinner, to approve the Agreement between the Cleveland County Sheriff’s Office and David Moxley, PHD, to provide services for the Second Chance Act Project. The Agreement will be in effect December 1, 2010 through September 30, 2011 for the amount of \$1,500.00 per month.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.

Motion Carried.

George Skinner moved, seconded by Rod Cleveland, to approve the renewal of County Bid #SHE-1411 with Conversant Technologies, Inc. (CTI) for a one-year (1) non-encumbered contract to provide an Inmate Telephone System for the Cleveland County Sheriff’s Office. All terms and conditions will remain the same except the renewal period is modified to coincide with the fiscal year time frame. The new renewal period will be from October 1, 2010 thru June 30, 2011. Future one-year (1) renewals will commence on July 1st and terminate on the following June 30th.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland; yes.

Motion Carried.

Rod Cleveland moved, seconded by George Skinner, to approve the Appointment of Requesting Officers Joseph Lester and Rhett Burnett for the Cleveland County Sheriff’s New Account as follows: CFBSCAGrnt1A, CFBSCAGrnt2 & CFBSCAGrnt3.

The vote was: George Skinner, yes; Rod Cleveland; yes; Rusty Sullivan, yes.

Motion Carried.

George Skinner moved, seconded by Rod Cleveland, to approve the Appointment of Receiving Officers Gayla Sukenis, Valerie Mattheus and Alternate Heather Henderson for the Cleveland County Sheriff’s New Account as follows: CFBSCAGrnt2 & CFBSCAGrnt3.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.

Motion Carried.

Rod Cleveland moved, seconded by George Skinner, to approve the Appointment of Receiving Officer Dana Jones for the Cleveland County District #2 Accounts as follows: T2A, T3, SA2 and SA3.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland; yes.

Motion Carried.

George Skinner moved, seconded by Rod Cleveland, to approve the adoption of the Fair Board Resolution where the filing period shall commence on Monday, January 31, 2011 and ending on Friday 4, 2011, 8:30 a.m. to 4:30 p.m. The Election shall be held on February 12, 2011.

The vote was: George Skinner, yes; Rod Cleveland; yes; Rusty Sullivan, yes.

Motion Carried.

George Skinner moved, seconded by Rod Cleveland, to table under new business the following two (2) items: Item #6 - Discussion, Consideration, and/or Action to approve the Road Bore Application for boring under Robinson Road from the NE/4 of Section 25-9N-1E, 2,560’ East of the West Line of said section Item #7 - Discussion, Consideration, and/or Action to approve the Road Bore Application for boring under Robinson Road from the NE/4 of Section 25-9N-1E into the SE/4 of Section 24-9N-1E 400’ West of the East Line of said sections.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.

Motion Carried.

Rod Cleveland moved, seconded by George Skinner, to approve the Service Agreement between the Cleveland County Sheriff’s Office and Smiths Detection to provide On-Site Service to X-Ray Machines in the Courthouse. The term of the contract shall be thru June 30, 2011 for the amount of \$3,795.00.

The vote was: George Skinner, yes; Rod Cleveland; yes; Rusty Sullivan, yes.

Motion Carried.

Rod Cleveland moved, seconded by George Skinner, to approve the Contract between the Cleveland County Health Department and Stephanie Darden for services as a teaching assistant for the Early Foundations Replication Project from January 18, 2011 to June 30, 2011. The Health Department will pay \$10.00 per hour for teaching assistant services and \$0.51 per mile as per the State Travel Reimbursement Act not to exceed \$4,953.00.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.

Motion Carried.

George Skinner moved, seconded by Rod Cleveland, to approve the Contract between the Cleveland County Health Department and Shelly R. Black for services as a teaching assistant for the Early Foundations Replication Project from January 18, 2011 to June 30, 2011. The Health Department will pay \$10.00 per hour for teaching assistant services and \$0.51 per mile as per the State Travel Reimbursement Act not to exceed \$4,953.00.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland; yes.

Motion Carried.

Rod Cleveland moved, seconded by George Skinner, to approve the Resolution for Disposing of Equipment for the following:

- a. #D299-31 308 Digital Phone System
- b. #D302-123 1986 Freightliner 50,000 Dump Bed
- c. #D302-195 GMC 1 Ton
- d. #D302-233 1992 Freightliner FLD120
- e. #D320-63 1994 Dynapac Roller
- f. #D323-5 ICH Reconditioned Model TD-15C Dozer
- g. #D325-20 Swenson Spreader
- h. #D420-25 KHD Deutz 4” Water Pump

(The above items are from the District #1 Commissioner and are surplus to be sold in the Elk City CED Auction on March 11 & 12, 2011.)

The vote was: George Skinner, yes; Rod Cleveland; yes; Rusty Sullivan, yes.
Motion Carried.

George Skinner moved, seconded by Rod Cleveland, to approve the December, 2010 monthly reports of the following:

- a. Tammy Howard, County Clerk
- b. Joe Lester, County Sheriff

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.
Motion Carried.

Rod Cleveland moved, seconded by George Skinner, to approve Certificate of Requesting Officers on Blanket Purchase Order Numbers:

- | | |
|-----------------|---------------|
| 11-1407 – B1C | 11-0004 – T2A |
| 11-1765 – B2A | 11-0022 – T2A |
| 11-1868 – K2 | 11-0026 – T2A |
| 11-2383 – B2A | 11-0028 – T2A |
| | 11-0973 – T2A |
| 11-0227 – MD1C | 11-1523 – T2A |
| 11-0506 – MD2 | 11-1630 – T2A |
| | 11-1767 – T2A |
| 11-2369 – CFB5 | 11-2562 – T2A |
| | |
| 11-3192 – CFBC2 | 11-2578 – FF2 |

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland; yes.
Motion Carried.

George Skinner moved, seconded by Rod Cleveland, to approve the following Blanket Purchase Orders submitted from the following Departments:

- a. **Sheriff’s Department:**
 - 11-3615 – B2A Home Depot Credit Services \$1,000.00
 - 11-3644 – B2A American Elevator Company \$ 711.00
 - 11-3671 – B2A Lasher Home Comfort System \$2,000.00
 - 11-3672 – CFB5 Summit Mailing & Shipping \$ 650.00

- b. **District #1 Warehouse:**
 - 11-3623 – T2A UniFirst \$2,500.00
 - 11-3680 – T2A OLG \$6,000.00

- c. **District #2 Warehouse:**
 - 11-3632 – T2A A Weldors Supply, Inc. \$ 600.00
 - 11-3649 – T2A Copelin’s Office Center \$ 750.00
 - 11-3650 – T2A Warren Cat \$2,500.00
 - 11-3666 – T2A TruckPro \$1,200.00
 - 11-3667 – T2A Petroleum Marketers Equip. \$1,500.00
 - 11-3668 – T2A J & R Commercial Rad. Inc. \$1,000.00

- d. **District #3 Warehouse:**
 - 11-3592 – T2A Noble Farm & Building Supply \$ 750.00
 - 11-3593 – T2A Pearson Lumber & Home Care \$ 750.00
 - 11-3594 – T2A James Supplies & Rental Co. \$ 500.00
 - 11-3595 – T2A UniFirst \$ 750.00
 - 11-3598 – T2A Yaffee Iron & Metal Company \$ 750.00
 - 11-3601 – T2A Bruckner’s Truck Sales, Inc. \$1,000.00

- e. **Health Department:**
 - 11-3657 – MD1C Alexandria Hart-Smith \$ 850.00
 - 11-3658 – MD1C Amanda James \$ 700.00

- f. **Building Maintenance:**
 - 11-3591 – SM2 O’Reilly Automotive \$1,000.00

- g. **County Clerk:**
 - 11-3648 – F2 Sooner Copy Machines \$1,000.00
 - 11-3670 – F2 Norman Stamp & Seal Co. \$ 350.00

The vote was: George Skinner, yes; Rod Cleveland; yes; Rusty Sullivan, yes.
Motion Carried.

George Skinner moved, seconded by Rod Cleveland, to approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

FY 10/11

| | |
|--|--------------|
| a. General Fund | \$ 67,663.66 |
| b. Highway Fund | 50,761.46 |
| c. Health Fund | 106,795.64 |
| d. Sheriff Service Fee Fund | 125.28 |
| e. Sheriff Commissary Fund | 2,465.58 |
| f. Sheriff Jail Fund | 1,956.00 |
| g. Drug Court Revolving Adult Fund | 1,963.79 |
| h. Local Emergency Planning Committee Fund | 44.09 |
| i. STOP Violence Against Women Fund | 7,279.53 |
| j. Fair Board Fund | 1,780.46 |

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.

Motion Carried.

(For a complete listing of warrants and original signatures, see warrant registers.)

There being no further business to come before the Board, George Skinner moved, that the meeting be adjourned. Rod Cleveland seconded the motion.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland; yes.

Motion Carried.

(Clerk’s Note: the agenda was posted on 01-13-2011 at 6:13 p.m.)